

Parent Advisory Committee (PAC) Meeting Agenda



Date: November 21, 2024
Time: 7 PM to 8:41 PM

Attendance: Lisa Pitt (Principal), Katy Deo (Head Teacher), Hisham Mansour (PAC DPAC Rep), Jessieca Pagaduan (PAC Co-Chair), Natasha Haffey (PAC Member at Large), Kate Marasigan (PAC Vice-Chair), Andrea Louie (PAC Chair), Ben Chen (PAC Treasurer), Misu, Kam, Yara, Mimi, Bernard, James

Secretary: Andrea Louie (PAC Chair)

1. Approve agenda & any additions

2. Approve minutes of previous meeting & Action items

3. New Business

a. Principal & Head Teacher Update

November 22 Pro-D Day

- Angela Chen, Katy Deo and Lisa Pitt – New District Literacy framework
- Wally K. presentation decolonize education
- Review Math Growth Plan
- City of Burnaby – Pilot recycling school-wide with the Custodian

Student Leadership – Spirit Days - Mix match day Dec. 11

b. PAC Executive Updates – Round Table

PAC Chair: Andrea Louie

Thank you to Tanushree, Secretary for her five years of service to the Executive PAC and Twelfth Avenue School. Her dedication is greatly appreciated. We will still see Tanushree around the school as a PAC member.

- Resignation: Tanushree Pillai resigned from Executive PAC Secretary role on October 22, 2024
- **VOLUNTEER OPPORTUNITY:** Executive PAC Secretary role is available to any parents of student(s) attending Twelfth Avenue Elementary School.
- Action Item for Next Meeting: Vote for motion for gift for Tanushree suggested by Hisham

PAC Co-Chair: Jessieca Pagaduan

December 19 – Pancake & PJ

- Pancake meal is served at different time.
- Pancakes are served to parents.
- Jessieca prepared the final plan for the pancake food distribution, gluten-free pancake, seating, line control, setup and tear-down, etc.
- Donation for mandarin orange, candy cane and refreshment
 - Costco cash card donated to PAC
 - Safeway \$100 gift card to PAC
- Reduce waste. Students are advised to bring reusable plate and utensils and plastic bag.
- This year the pancake event is supported by Feeding Future Grant. We will receive support from this grant for one more year.

PAC Chair Vice-Chair: Kate Marasigan

Spirit Wear

- Ordering options via Munch-a-Lunch (Funded by PAC) or provider website (Free) or manual by order form per student (PAC Volunteer)
- Pricing: \$25 to \$40 depend on if hoodie or imprint of the logo
 - Option to have name on back or sleeve addition: \$8 t-shirt, \$20 sweat shirt
 - Color – it could be any other color
 - Sweatpants available to order
- School Online is available for use to the PAC. The funds are stored in a school-based PAC account and PAC can authorize Vivian Crawford to make withdrawals (usually by Treasurer, Ben Chen).

DPAC Rep: Hisham Mansour

DPAC Minutes

- DPAC Rep to attend the DPAC meeting and relay the information to the PAC itself.
- Flow of concern and advocating and PAC does with the DPAC.
- Meeting with the Superintendent, Deputy Superintendent we as parents can advocate to the parents. AED machine would like the parents installed. DPAC Rep will bring to DPAC Chair and the trustee and follow-up of the process.
- All 49 DPACs Rep that would attend the DPAC meeting.
- Lucky school district tech. If we don't want to use the school district website, PAC website. Person or parents no longer at the school will lose access to the website. Broad website signed up for the school PAC website.
- Long break capacity plan – Brentwood North area
- Growth in Burnaby is dynamic and normal policy
- Dr. M presented at the Moscrop. 400 parents showed up. 600 attendances. Children raising, social media influence, create village around the child and support.
- Discussion having another talk city-wide for parents
- DPAC show and tell bring up their ideas. Market to bring in tables. Other PAC had great idea. Canada Post funding. Chair on second street would help us get more funding. Action item.
- Willingdon Church does not align with the school district. Donation.
- Last meeting DPAC trustee attended how to work with the board and funding. Number of international students makes a profit and cutting down on the international students.
- Comprehensive DPAC website minutes and general meeting agenda resources and signup for the PAC website and presentation of the talks school district administration ex. PAC 101. Most school lookup. DPAC.burnabyschool.
- Aye came Christmas market. Vendor with cheap purchase price.
- DPAC can join all parents
- Hisham to connect with Kam on the Canada Post Grant.
- Hisham to find more grant information from Second Elementary
- BCCPAC position available
 - Action Item for Next Meeting: Registration for BCCPAC suggested by Hisham. Andrea requested for more information of BCCPAC before paying for registration.

4. Reports

Treasurer's Report - PAC Treasurer: Ben Chen – Shared on WebEx the PAC Funds

Completed: Family Photoshoot was sold out

- Mountain West was the provider.

Fundraising Opportunities

- On-going on the website: Cobs Bread, Gift Card, Mable Label
- Hot Lunch with Munch-a-Lunch: Pizza hut, subway, Indian Restaurant

5. Upcoming events & dates

- Thursday, December 19 – Pancake & PJ Breakfast
- Friday, January 24 – Cultural Event: Lunar New Year – Hosted by: PAC Volunteer

6. **Next Meeting:** January 13 7 to 8 pm

7. **Adjournment**